

To our Valued Clients:

HealthPort is proud of its reputation for staying current, and helping our clients stay current, with changing laws and requirements. In that vein, we are providing this information regarding the HIPAA Security Rule, which was effective in April 2005.

As always, we will partner to help you achieve compliance by explaining HealthPort's compliance with this Rule. We also would like to point out some areas in which HealthPort has an advantage over companies which are not as automated as HealthPort or which don't use state-of-the-art technology.

Realizing that the Rule does not provide an easy "step-by-step" checklist of things to accomplish in order to be compliant, HealthPort believes that its processes help facilitate compliance by:

- anticipating and protecting against internal and external threats (by utilizing state-of-the-art encryption routines, intrusion detection systems, virus protection, secure data centers and security training)
- providing security awareness training to our employees
- preventing security violations by auditing requests for "sensitive information"
- containing and correcting security violations by auditing work at all new sites, and from new employees, having workflow controls, and reporting when process exceptions occur
- having contingency plans for disasters and emergencies, such as a business continuity plan, off-site secure systems, regular back-up of data, and regular testing of our emergency restore procedures
- limiting access to our data facility by allowing only certain employees to have card-key entry, and by revoking cards immediately upon such an employee's termination, plus strategically placed cameras to monitor the facility
- defining workstation use and how it is specified, monitored, and protected
- having device and media controls (receipt and removal of PCs and laptops)
- our auditing capabilities
- transmission security (firewalls, virus protection, email security, transmission encryption, password authentication and secure website access)

We hope this information is informative and helpful. We look forward to working with you in the coming months and years to abide by the law, and to make all our solutions work for you.